



ROOM/LOCATION	CAPACITY	RENTAL
Arena Floor	Banquet Rounds: 1,000 Reception: 2,000	\$25,000, plus expenses related to event
Conference Room A	Banquet Rounds: 30 Classroom: 32 Theater: 50 Reception: 50	\$750.00
Conference Room B	Banquet Rounds: 30 Classroom: 32 Theater: 50 Reception: 50	\$750.00
Conference Room C	Banquet Rounds: 30 Classroom: 32 Theater: 50 Reception: 50	\$750.00
Conference Room D	Banquet Rounds: 30 Classroom: 32 Theater: 50 Reception: 50	\$750.00
All Conference Rooms	Banquet Rounds: 120 Classroom: 112 Theater: 200 Reception: 200	\$2,500.00
Jim Beam® Make History™ Party Suite 1	Banquet Rounds: 30 Reception: 40	\$1,500
Jim Beam® Make History™ Party Suite 2	Banquet Rounds: 30 Reception: 40	\$1,500
Jim Beam® Make History™ Party Suite 3	Sit Down: 30 Reception: 40	\$1,500
Jim Beam® Make History™ Party Suite 4	Sit Down: 30 Reception: 40	\$1,500
All Jim Beam® Make History™ Party Suites	Sit Down: 120 Reception: 160	\$5,000
Captain Morgan Club	Banquet Rounds: 120 Reception: 300	\$2,000
Executive Dining Room	Boardroom: 14 Reception: 20	\$500
FedEx Concourse	Exhibits: 25 - 100 Tables	\$2,500, plus expenses related to event
Key Bank Club	Banquet Rounds: 100 Reception: 280	\$2,000
Highmark Kid Zone	Banquet Rounds: 30 Reception: 50	\$1,500
Lexus Club	Banquet Rounds: 250 Reception: 400	\$2,750
Coors Light Igloo Club	Banquet Rounds: 150 Reception: 300	\$1,500
Trib Total Media Lobby	Banquet Rounds: 400 Reception: 800	\$2,000
Verizon Gate	Banquet Rounds: 120 Reception: 300	\$1,500

Booking Policy:

*Events can be booked 60 days in advance

*Rental fee is based on 5 hours. You'll have access to the facility two (2) hours prior to the start of your event

Facility Fee Includes:

*Basic Building Services (Lighting, Heat/AC, Cleaning of the space and restrooms before and during your event)

*Security Guard present during event

*Self-service coat racks if needed (Coat Check is available at an extra cost)

*Logo on TVs (Content guidelines will be provided)

Parking:

*Self parking - On non-event days surface lots/garage vary from \$6.00 - \$8.00 (surface lots are free after 5:00pm)

*Hosted Parking - Client provides vouchers for guests (contact Event Manager for cost)